

## YCFD#2 Board of Commissioner Meeting Minutes, January 10, 2023

A. Call to Order: 18:29

B. Roll Call: Commissioner Brad Helms, Commissioner Dan Boyle, Commissioner Rex Reed, Chief Jim Lange, Secretary Christine Willis

C. Approval of Minutes: December 13, 2022, Meeting Minutes, Motion to approve by Commissioner Helms, 2<sup>nd</sup> by Commissioner Boyle, all in favor, approved.

D. General Business:

1. Financial Report:

a. Deposits:

a. Fund Balances:

(1) Expense Fund.....	\$ 466,021.35
(2) Fire Inv. Pool .....	\$ 1,628,150.00
(3) EMS Fund.....	\$ 62,904.46
(4) EMS Inv. Pool.....	\$ 13,530.00

b. Review of Expense Vouchers:

(1) Washington Fire Commissioners Assn.....	\$ 2,500.00
Total Expense:	\$ 2,500.00

E. Unfinished Business:

Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – *RFP has gone through and been awarded, currently in negotiations with AMR. EMS will supply reports at the quarterly Chief's meeting with ambulance stats to keep all up to date with response times.*  
Staffing – *Chief Lange is moving forward with Commissioner's Boyle's suggestion of hiring sooner. February 14<sup>th</sup>, 2023, will be a study session with the City Council Joint Board to explain how budget works and discuss fire department needs. Deputy Chief Gillie has put together an announcement for entry level firefighter and internal promotion to Lieutenant, both will be posted next week.*

F. New Business:

Resolutions:

8-23 – Fire Funds Transfer – *Motion to adopt by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Helms, all in favor, approved.*

9-23 – EMS Funds Transfer – *Motion to adopt by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Helms, all in favor, approved.*

WSDOT Fire Contract Renewal – *Chief Lange stated invoice has been sent out but contract is expired and a new one needs to be set in place, once that is done, WSDOT will pay the fee.*

*Commissioners read through the contract and approve of the renewal. Motion to approve by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Helms, all in favor, approved.*

*DNR Forestland Response Agreement – Contract has not changed, Commissioners reviewed and approve of verbiage, no signatures required.*

*Contract Invoice/Renewal – Firefighter Cline has been sending out invoices yearly but with his duties changing, it is proposed to have Secretary Willis take this over. Secretary Willis has agreed to take this over, Commissioners approve.*

**G. Chief's Report:**

*Joint Operating Agreement District Payments – Chief Lange read through the joint operating agreement and there are no dates shown when payments are due to the city. Chief Lange spoke to Dale Novobielski, it was agreed to move payment due dates from April to May and from October to November so that funds do not need to be transferred prior to taxes being deposited.*

*2022 Call Volume –Department ended with 2,064 calls for the year, 15.8% increase. 276 call increase over the prior year; 253 of those calls were for aid, 15 fire, 8 misc.*

*New Recruits – Training Captain Willis has 25 new recruits, which is a combination of Selah and East Valley. If all stay, there is not enough gear, creatively addressing the challenges by borrowing for now.*

*Grants– Firehouse Subs Grant due next week, trying to obtain wildland shelters. No update on the generators yet. County ARPA Grant, still ongoing. Safer Grant and AFG opened up; Deputy Chief Lamoureux is familiar with Grants and stated there is a better chance if the same thing is requested every year, currently being worked on.*

*Station 22 Property – Rod has not gotten back to Chief Lange about putting in a new weir box due to the new home he bought in Arizona in which he took his entire crew there to remodel.*

*January 11, 2023, Department Meeting – Remainder of the incentive to be handed out.*

*Awards Ceremony – Night went well, good attendance. Wray's donated the prime rib, Fat Pasture prepared the food for the evening and Solarity Credit Union donated additional funds for food for the evening. Commissioner Boyle did well on his speech.*

*Calls Per Department –*

*City of Yakima – 130 calls per firefighter per year*

*East Valley – 94 calls per firefighter per year*

*West Valley - 135 calls per firefighter per year*

*Selah - 260 calls per firefighter per year*

*Selah was busier than District 5*

*Increase in call volume 60% county and 40% city.*

**H. Commissioners' Report:**

*No new business.*

**Secretary's Report:**

*No new business.*

**I. Public Comment:**

*No new business.*

**J. Adjournment: 19:23**

**Next Meeting: February 14, 2023, SFD Sta. 21, 6:30 PM**