

## YCFD#2 Board of Commissioner Meeting Minutes, February 14, 2023

A. Call to Order: 18:30

B. Roll Call: Commissioner Brad Helms, Commissioner Dan Boyle, Commissioner Rex Reed, Chief Jim Lange, Secretary Christine Willis, Training Captain Willis (18:45)

C. Approval of Minutes: January 10, 2023, Meeting Minutes; Motion to approve by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Helms, all in favor, approved.

D. General Business:

1. Financial Report:

a. Deposits:

b. Fund Balances:

(1) Expense Fund.....	\$ 183,555.25
(2) Fire Inv. Pool .....	\$ 1,848,150.00
(3) EMS Fund.....	\$ 6,877.82
(4) EMS Inv. Pool.....	\$ 33,530.00

c. Review of Expense Vouchers:

(1) Matthew Beers.....	\$ 100.00
(2) William Bena.....	\$ 260.00
(3) Timothy Biggers.....	\$ 110.00
(4) Jose Choque.....	\$ 170.00
(5) Jacob Cleveland.....	\$ 140.00
(6) Isaac Cleverly.....	\$ 200.00
(7) Ronald Cline.....	\$ 250.00
(8) Dwight Derby.....	\$ 230.00
(9) Andre Dubois.....	\$ 210.00
(10) Aaron Everitt.....	\$ 180.00
(11) Kyle Freeborn.....	\$ 130.00
(12) Mickey Gillie.....	\$ 180.00
(13) Chloe Gordon.....	\$ 180.00
(14) Amy Holbrook.....	\$ 90.00
(15) Bryce Holbrook.....	\$ 200.00
(16) Colton Holbrook.....	\$ 220.00
(17) Kevin Holland.....	\$ 210.00
(18) Cathy Hull.....	\$ 110.00
(19) Bobby Lakey.....	\$ 210.00
(20) James Lange.....	\$ 220.00
(21) Ryan McNett.....	\$ 190.00

(22)	Robert Messer Sr.....	\$ 260.00
(23)	Robert Messer Jr.....	\$ 230.00
(24)	Antone Miller.....	\$ 210.00
(25)	Austin Peyser.....	\$ 280.00
(26)	Cody Roberts.....	\$ 250.00
(27)	John Shipley.....	\$ 240.00
(28)	Jacob Stuker.....	\$ 240.00
(29)	Anna Taylor.....	\$ 260.00
(30)	Jody Taylor.....	\$ 200.00
(31)	Jon Scott Willis.....	\$ 250.00
(32)	Jerard Moore.....	\$ 130.00
(33)	Jaque Scott.....	\$ 110.00
(34)	Amaya Moore/Comfy Blanket Company.....	\$ 569.66
<b>Total Expense</b>		<b>\$ 7,019.66</b>

**E. Unfinished Business:**

Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – *Chief Lange has been named as liaison between Fire Chiefs and County Prosecutor’s Office. No positive result anytime soon with RFP. In hands of attorneys on the west side and is at a standstill.*

Staffing – *Chief Lange had study session today with City Council at 17:30 due to needing approval of expenditures outside of budget, moving forward with hiring this year. Civil service has approved the process.*

**F. New Business:**

Policy Update:

Uniforms: 2360, 2360A, 2720, 2720A – *Uniform policy has been updated to reflect the new Velcro name plates, including how pins should be worn over names.*

Citizen Rider Program: 3010, 3010F – *New Citizen Rider Program policy drafted, observer program only.*

Posting Commissioner Minutes – *Chief Lange brought the question to the table of whether the Commissioners’ Minutes should be posted on the Fire Department website along with the Agenda. Commissioner Boyle stated he did not find anything clearly stating one way or another as to posting minutes. All Commissioners agree to start posting the Commissioners’ Minutes for public. Secretary Willis will send to Firefighter Stuker for posting after minutes are approved by Commissioners.*

Candidate Filing/Boundary Data Request – *Commissioners discussed with Secretary Willis filling out the Candidate Filing as fixed amount per meeting. Chief Lange supplied the boundary line map. Both will be sent to the County for their records as requested by Secretary Willis.*

**G. Chief’s Report:**

2022 Year End Report – *Chief Lange currently working on the report, about halfway done.*

Employee Evaluations – *In progress.*

County ARPA – *Commissioner McKinney proposed that out of \$18 million, \$9 million was left over and to allot \$3 million to each Commissioner for their District to spend as they see fit. County Commissioner Curtis proposed to give \$100,000 to Selah Fire District 2 out of the \$175,000 requested by the Department. Chief Lange stated with \$80,000, 2 sets of extrication tools can be*

*purchased; if extra money, possibly get more as requested. Going to be reviewed on Friday at their next meeting.*

*Grants— AFG Grant applied for last week. Currently working on Safer Grant, requesting 4 firefighters for 3 years. Legends Casino Grant, DNR Grant, Firehouse Subs are all currently being worked on.*

**H. Commissioners' Report:**

*Commissioner Reed reminded all that February 23, 2023, will be Fire Commissioner's Association Meeting at Naches Heights.*

**Secretary's Report:**

*Secretary Willis let the Commissioners know that ex-secretary Bartlett handed over all old files and that Chief Lange also found old files at Station 21 for her review. Secretary Willis will be spending a little extra time going through the files sorting them out. She will be getting in contact with Treesa at the City for record retention information. After review, she will give Commissioners her recommendation of what should be kept.*

**I. Public Comment:**

*No new business.*

**J. Adjournment: 19:08**

**Next Meeting: March 14, 2023, SFD Sta. 21, 6:30 PM**