

# YCFD#2 Board of Commissioner Meeting Minutes, June 11, 2024

- A. Call to Order: 18:33
- B. Roll Call: *Commissioner Brad Helms, Commissioner Rex Reed, Commissioner Dan Boyle, Deputy Chief Scott Willis, Chief Jim Lange(18:42), Secretary Christine Willis(via phone)*
- C. Approval of Minutes: *May 14, 2024, Meeting Minutes; Motion to approve by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Reed, all in favor, approved.*
- D. General Business:
  - 1. Financial Report:
    - a. Deposits:

(1) .....	\$ 0.00
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    - b. Fund Balances:

(1) Expense Fund.....	\$ 592,023.78
(2) Fire Inv. Pool .....	\$ 1,948,150.00
(3) EMS Fund.....	\$ 116,931.83
(4) EMS Inv. Pool.....	\$ 28,530.00
(5) Fire Reserve Fund.....	\$ 37.63
(6) Fire Reserve Inv Pool.....	\$ 1,328.00
    - c. Review of Expense Vouchers:

(1) Rex Reed.....	\$ 835.00
(2) Dan Boyle.....	\$ 835.00
(3) Brad Helms.....	\$ 674.00
(4) Christine Willis.....	\$ 437.50
<b>Total Expense</b>	<b>\$ 2781.50</b>

*Secretary Willis proposed to transfer \$100,000 from Fire Expense Fund to Fire Investment Pool and transfer \$20,000 from EMS Expense Fund to EMS Investment Pool. Commissioner Helms, Commissioner Boyle and Commissioner Reed all approve transfers for both funds. Secretary Willis to take care of the transfers.*

- E. Unfinished Business:
  - Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – *Approved by Board of County Commissioners, had to go back to City Council, on agenda, never discussed.*
  - Retirement Pension Benefits Increase – *Commissioner Reed emailed Les and West Valley to get feedback, no response. There is a surplus in the account but received increase in what we need to pay. Will try and find out additional information.*

US Cellular – *Chief Lange emailed information out, received response from Commissioner Reed and Commissioner Boyle, no emailed response from Commissioner Helms yet, topic for discussion. Lease is for 5 years for initial term up to 20 years. \$1000 of rent will be paid to us. Commissioner Helms, Commissioner Boyle and Commissioner Reed all in agreement, Commissioner Boyle to sign on behalf of YCFD#2.*

Station 22 Repairs – *Set to start yesterday and have not heard from anyone. Commissioner Helms to check with Mark.*

Station 22 Irrigation – *Null and void until fall.*

Station 28 Property – *No update from Rod. Chief Lange has not had a chance to get him the well information.*

**F. New Business:**

County Fire Marshal Investigation Procedure – *Chief Lange disagreed with the new procedure at the commissioner meeting. Procedures have now been revised as follows: can call and let us know if you need help, can do the small ones if you have the man power and experience to do so, no more pricing, reflects WAC code as per information Chief Lange sent.*

**G. Chief's Report:**

Capital Improvement Plan – *Sent out to all, updated as best as he can. Extractor stopped working, fixed now, on budget plan for next year.*

Naches Fire Marshal Duties – *Chief Lange did inspections for 2 businesses in Naches they were trying to get going ASAP. There were some corrections that needed to be made, he is scheduled to go back out in 2 weeks once done.*

Station 24 & 26 Generators – *Thanks to DNR, there are 2 generators sitting at public works. Last week's meeting with FEMA and Tony's office, FMAG Grant from 2019 has been extended, updated pricing, Jim to get updated pricing now too. FEMA will not allow any of Grant to be used for installation or wiring for DNR generators, must be new generators. Getting updated pricing for install. Going to be almost a wash between the new generators and used generators, going to continue with the generators we currently have. If the Grant comes through, will pick up the DNR generator, put the new one on the pad and move the DNR generator to replace the old generator at Station 21.*

Rental Property – *Rocky at public works has a sidewalk project for 3<sup>rd</sup> so he is going to tie in the driveway approach on the rental property, our cost to fix will be about \$5,000. Commissioners agree to take money out of building reserves to pay for the approach to be fixed.*

City Payroll/Employee Issues – *Several months of wrong payroll, wrong accrual, bills are not getting paid on time so there are a lot of late fees. Payroll clerk walked out 2 weeks ago. They have a new system that no one knows how to use. City Hall has serious issues that is now affecting the department. Chief Lange, former PD Chief, and the Public Works Director had a meeting with City Administrator and Mayor, open and honest about lack of leadership at City Hall with hopes that something would change, nothing changed yet. Discussion of Union has come back up with the firefighters. Commissioner Reed asked if a letter should be sent from the Commissioners, Chief Lange said not yet, he has been having open conversations with City Administrator who is aware that Chief Lange is updating the Commissioners about the issues at tonight's meeting. Due to the change of software, departments do not know what the ending*

*budget number is for 2023 or the beginning 2024 number. Chief Lange has not received one monthly financial statement to see where the line items or expenses are since December, 2023. No concrete numbers to go with; Chief Lange is having to guess where the numbers are. Along with lack of leadership, there is a lack of communication, they interviewed and hired a new HR person, never introduced never mentioned. This was also brought to the attention of the Mayor as HR affects all employees.*

**H. Commissioners' Report:**

*No new business.*

**I. Secretary's Report:**

*No new business.*

**J. Public Comment:**

*No new business.*

**K. Adjournment:** *19:07*

**Next Meeting: July 9, 2024, SFD Sta. 21, 18:30 PM**