

YCFD#2 Board of Commissioner Meeting Minutes, February 11, 2025

- A. **Call to Order:** 18:35
- B. **Roll Call:** *Commissioner Rex Reed, Commissioner Dan Boyle, Commissioner Brad Helms, Chief Jim Lange, Deputy Chief Scott Willis, Secretary Christine Willis(via phone), Guest Mandy Wilson State Auditor, Guest Amy Bunder State Auditor*
- C. **Agenda Amendment:** *Note G Chief Lange correction, there is only one contract that needs to be signed and that is for DOT Fire Protection Contract, no signature needed for WDFW contract.*
- D. **Approval of Minutes:** *January 14, 2025, Meeting Minutes; Motion to approve by Commissioner Helms, 2nd by Commissioner Reed, all in favor, approved.*
- E. **New Business – Public:**
Amy Bunder-Audit Entry Conference – Scope of audit, agenda provided, auditor role is to help governments run more efficiently, doing 4 year accountability audit January 1, 2020-December 31, 2023, reviewing annual report filing, general disbursements, payroll gross wages, accounts receivables, financial conditions of distress, open public meetings. 3 levels of reporting: findings, management letter and exit items.
- F. **General Business:**
1. **Financial Report:**
 - a. **Deposits:**
 - b. **Fund Balances:**

(1) Expense Fund.....	\$ 273,887.31
(2) Fire Inv. Pool	\$ 2,048,150.00
(3) EMS Fund.....	\$ 39,570.29
(4) EMS Inv. Pool.....	\$ 48,530.00
(5) Fire Reserve Fund.....	\$ 67.24
(6) Fire Reserve Inv Pool.....	\$ 1,328.00
 - c. **Review of Expense Vouchers:**

(1) Jose Choque.....	\$ 140.00
(2) Isaac Cleverly.....	\$ 220.00
(3) Cindy Daniels.....	\$ 110.00
(4) Dwight Derby.....	\$ 210.00
(5) Andre Dubois.....	\$ 130.00
(6) Aaron Everitt.....	\$ 170.00
(7) Kyle Freeborn.....	\$ 220.00
(8) Chloe Gordon.....	\$ 250.00

(9)	Alexandria Stuker.....	\$ 200.00
(10)	Amy Holbrook.....	\$ 230.00
(11)	Colton Holbrook.....	\$ 190.00
(12)	Kevin Holland.....	\$ 210.00
(13)	Cathy Hull.....	\$ 130.00
(14)	Ryan McNett.....	\$ 100.00
(15)	Robert Messer Sr.....	\$ 250.00
(16)	Robert Messer Jr.....	\$ 180.00
(17)	Antone Miller.....	\$ 200.00
(18)	Nathan Miller.....	\$ 250.00
(19)	Anna Taylor.....	\$ 300.00
(20)	Randall Rystrom.....	\$ 100.00
(21)	Chase Tucker.....	\$ 100.00
(22)	Nathan Anderson.....	\$ 150.00
(23)	Dylan Apodaca.....	\$ 300.00
(24)	Andrew Bigelow.....	\$ 210.00
(25)	Taylon Diaz.....	\$ 240.00
(26)	CJ Ramos.....	\$ 140.00
(27)	Cameron Ross.....	\$ 170.00
(28)	Nathan Sisson.....	\$ 150.00
(29)	Thomas Southards.....	\$ 240.00
(30)	Makenna Watson.....	\$ 200.00
(31)	Thunder Electric.....	\$ 79,110.00
(32)	Scout Lake Construction.....	\$ 51,953.40
(33)	Gerald Moore.....	\$ 140.00
Total Expense		\$ 136,893.40

**Thunder Electric invoice was discussed and it was agreed to pay invoice as provided instead of emailed amount agreed on and adjust the number on the claims report and initial the corrections.

G. Unfinished Business:

Station 24 & 26 Generator Installation – *Thunder Electric picked up both generators to get them up and running, poured concrete and ran conduit, one of the generators has a blown gasket or cracked head, they believe it is probably just the blown gasket and Charlie is willing to fix. Commissioners agreed to have Thunder Electric pull generator apart to see if it is the head gasket, go ahead and fix, if it is anything more than that, then another discussion needs to be done prior to continuing.*

821 Corridor/KVFR – *No update, pending conversation with Chief Goldsmith.*

H. New Business:

DOT Fire Protection Contract and WDFW Contract - Signatures – *When invoicing, contract had expired, new contract passed around for Commissioners to sign.*

Harrison Road Lease-Signatures – *Lease passed around to Commissioners to sign.*

I. Chief's Report:

Staffing - *Chief Lange said he has been crunching numbers for future discussion about additional employees. Commissioner Reed asked if the single ambulance will reduce call numbers, Chief Lange said eventually it will reduce, it will lower or stabilize for possibly a year but then growth will be back up again. Rolled over an extra \$171,000 last year saved on capital projects, didn't have as much expense in volunteer payroll, 2031 is still a good date we would need additional staff, however, would need additional by 2028-2029 if unable to use reserve budget.*

Engine 22 – *Put new rear end in engine last year, last week locked up again, towed to get it looked at, unable to find anything wrong, took it out of service for now to let sit to see if it duplicates the problem before putting back into service. It is still under warranty if needs fixed again.*

Yakima County Fire Commissioner meeting February 20th - *Commissioner Reed and Commissioner Boyle will be attending.*

Station 24 & 26 – *MH Electric started on lighting project, Station 21 is complete, Station 24 & 26 will be next.*

US Cellular- *SEPA approved, hearing next week at courthouse, no other update.*

Fencing project to be completed at Station 26 after generator project is done.

J. Commissioners' Report:

Commissioner Reed will be resigning from Communication Committee, Commissioner Boyle will be taking position but not as Chair, this will still need to be elected.

February 25, at 16:00, meeting with Snure and council members.

K. Secretary's Report:

March Meeting - Secretary Willis and Deputy Chief Willis will be gone the first two weeks of March, requested to move meeting, March 25 was agreed upon by all.

L. Public Comment:

No new business.

M. Good of the Order

N. Adjournment: 19:39

Next Meeting: March 25, 2025, SFD Sta. 21, 18:30