

YCFD#2 Board of Commissioner Meeting Minutes, June 10, 2025

- A. Call to Order: 18:37
- B. Roll Call: *Commissioner Rex Reed, Commissioner Dan Boyle, Commissioner Brad Helms, Chief Jim Lange, Deputy Chief Scott Willis, Secretary Christine Willis, Lieutenant Cody Roberts, Firefighter Austin Peyser, Firefighter Jake Scribner, Lieutenant Jake Stuker*
- C. Approval of Minutes: *May 13, 2025, Meeting Minutes; Motion to approve by Commissioner Reed, 2nd by Commissioner Helms, all in favor, approved.*
- D. General Business:
 - 1. Financial Report:
 - a. Deposits:

(1) Phase 2 Generator Grant Reimbursement.....	\$ 18,000.00
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**Received \$1,645.16 Check from US Cellular, this was signed over to Selah Fire Department to put into the building reserves. Chief Lange will contact US Cellular to have the checks changed to the correct department name.
 - b. Fund Balances:

(1) Expense Fund.....	\$ 505,796.46
(2) Fire Inv. Pool	\$ 2,048,150.00
(3) EMS Fund.....	\$ 144,373.84
(4) EMS Inv. Pool.....	\$ 48,530.00
(5) Fire Reserve Fund.....	\$ 81.51
(6) Fire Reserve Inv Pool.....	\$ 1,328.00
 - c. Review of Expense Vouchers:

(1) Snure Law Office.....	\$ 864.00
(2) Brad Helms.....	\$ 966.00
(3) Dan Boyle.....	\$ 996.00
(4) Rex Reed.....	\$ 835.00
(5) Chris Willis.....	\$ 487.00
(6) State Auditor.....	\$ 208.65
Total Expense	\$ 4,357.15
- **Kim with the City of Selah didn't understand how the district joint payment was portioned out on the check itself, Secretary Willis to look into this.
- E. Unfinished Business:
 - Station 24 & 26 Generator Installation – *Station 24 on hold, Station 26 installed, on pad, fenced in, hooked up but not running due to power being out in building and generator has a manual choke. L&I inspector not willing to sign off due to no UL label on the generator. Charlie from Thunder Electric trying to work on getting a UL label, if unable to get label, will possibly make generators portable. Lieutenant Roberts spoke to Charlie over the weekend and he thinks he found a field UL. Commissioner Boyle is still looking for additional non-military generators.*
 - Joint Agreement – *Commissioner Boyle had a meeting May 14 with the steering committee board including council members, discussion went well. The council members want to do more research on the RFA before they make any decisions. Will discuss further at the study session*

tomorrow night. Commissioner Boyle to contact Snure Law to discuss the budget formula, verbiage with building inspections and fire hydrant testing and will report back to the Commissioners.

State Audit – Commissioner Boyle prepared the findings on letter head for the state auditor of correction. The catering for our meeting that we hosted, make sure to have a sign in sheet, which we already included along with the carbon copy receipts. July 8, Amy with the State Auditor will be doing an exit brief to the Commissioners at our meeting. When Secretary Willis was hired, wage was adjusted, however, never put in the minutes and needs to be corrected. Annual report 2020-2023 not done on the SAW website, Commissioner Boyle wants to come up with a plan how to catch up on it, possibly hire an accountant.

F. New Business:

No new business.

G. Chief's Report:

Station 21 HVAC System – *HVAC replacement starts tomorrow, city council approved tonight.*

US Cellular Tower – *Work has started at Station 22.*

Bird Issue – *Station 22 and training building as well as Station 26, there are nests all over and will need to be cleaned up.*

June 7-Wild Fire Neighbors – *Lieutenant Roberts said clean up for Conrad Ranches didn't go as well as they had hoped, only had 1 home visit and only filled ½ of a dumpster. Another event on Sage Trail at a later date.*

Smokey Bear Signs - *Received 3 smokey bear signs, working on locations to put them around Selah.*

Old Station 28 property – *Rod Chumley has power hooked up to the well and it's running, fenced off, gravel, overhead fill station, Chief Lange requested to have a lower fill station which he already installed as well and able to leave adapter on per Chumley.*

New Duty Truck – *in the shop getting the new decals on.*

Engine 21 – *Still in shop, EGR cooler was initial issue, replaced, set out two parts to be cleaned, diesel filter could not be cleaned, new filter \$4675, found an aftermarket for \$1975, same warranty, went with aftermarket. Brand new EGR cooler was bad, had to be taken out and a new one ordered.*

Brush 224 – *Completed, looks good with the new flat bed, wheels and tires. Firefighter Peyser made the mounts for flatbed with more tire clearance.*

Truck 21 – *Received 1st ladder call over the weekend, used in Gleed with a child stuck in a tree.*

Budget – *Starting on the capital portion.*

Truck for sale – *Have not received any interest so far. Cab unit from duty truck, ran through surplus, West Valley wants it again for \$4500, hoping to break even with the new one.*

Commissioners' Report:

Commissioner Reed will be gone for the next meeting.

H. Secretary's Report:

Request motion for official pay for Secretary of \$300 a month for the 1st 12 hours and \$25.00 after that, Motion to approve by Commissioner Reed, 2nd by Commissioner Helms, all in favor, approved.

I. Public Comment:

No new business.

J. **Good of the Order:**

Secretary/Treasurer work description, Chief Lange and Deputy Chief Willis will review and send out a new draft to the Commissioners.

K. **Adjournment:** *19:40*

Next Meeting: July 8, 2025, SFD Sta. 21, 18:30