

# YCFD#2 Board of Commissioner Meeting Minutes, July 8, 2025

- A. **Call to Order:** 18:27
- B. **Roll Call:** *Commissioner Rex Reed, Commissioner Dan Boyle, Commissioner Brad Helms, Chief Jim Lange, Deputy Chief Scott Willis, Secretary Christine Willis, Guest Justin Mills State Auditor, Guest Amy Bunger State Auditor*
- C. **Approval of Minutes:** *June 10, 2025 Meeting Minutes; Motion to approve by Commissioner Helms, 2<sup>nd</sup> by Commissioner Boyle, all in favor, approved.*
- D. **State Audit Exit Interview – Amy**  
*Results of accountability audit January 1, 2020 – December 31, 2023. Physical report in file.*
- E. **General Business:**
  - 1. **Financial Report:**
    - a. **Deposits:**

(1) Phase 2 Grant Reimb/Generator Install Project.....	\$ 18,000.00
**was unable to deposit last month, depositing this month.	
    - b. **Fund Balances:**

(1) Expense Fund.....	\$ 512,866.26
(2) Fire Inv. Pool .....	\$ 2,048,150.00
(3) EMS Fund.....	\$ 147,621.38
(4) EMS Inv. Pool.....	\$ 48,530.00
(5) Fire Reserve Fund.....	\$ 85.41
(6) Fire Reserve Inv Pool.....	\$ 1,328.00
    - c. **Review of Expense Vouchers:**

(1) Snure Law Office.....	\$ 1,080.00
(2) Thunder Electric.....	\$ 541.50
<b>Total Expense</b>	<b>\$ 1,621.50</b>
- F. **Unfinished Business:**
  - Station 24 & 26 Generator Installation – *Station 24 is still on hold. Station 26, Thunder Electric still trying to get ahold of DFence. Fence needs to be modified per L&I standards.*
  - Joint Agreement New Draft – *Discussion of additional changes to the agreement took place, Commissioner Boyle will send changes to Brian Snure to update draft.*
  - Secretary Position – *Chief Lange sent out the secretary job description and will post with the corrections/additions from the Commissioners. Secretary pay for the new position will be \$300 a month, anything over 12 hours a month will be \$25 per hour.*
- G. **New Business:**
  - No new business.*
- H. **Chief's Report:**
  - Grants – *FEMA, AFG, Safer, DOD grants are all out and pending.*
  - Duty Truck – *New duty truck has decals on but waiting for the lighting package.*
  - Hydrant Testing – *Annual hydrant testing is being conducted right now.*

Assistant Chief Position – *Assistant Chief position was posted on the 1<sup>st</sup>. Council has to amend salary and benefits, at city council tonight for approval.*

Engine 21 – *Back in service, \$15,000 bill for EGR.*

State Fires – *Sent tender 24 and brush 224 two weeks ago to the Walla Walla fire and Tony just left in tender 24 to Stevens County fire.*

HVAC – *System has been replaced and completed.*

US Cellular – *Tower in progress, been receiving payments.*

Station 22, 24 and 26- *Have bird problem, nests are being made under the roof, making a mess, need to figure out a way to prevent them.*

Email from Yakima Fire – *Chief Lange would like to prompt steering committee to move forward with a decision as he just received an email from Yakima Fire about joining in an RFA with their department. Commissioners agree to have Chief Lange respond back letting Yakima know we are not interested in joining them.*

EMS Levy – *Projected levy for next year, city went up \$50,000 and district went up \$70,000.*

**I. Commissioners' Report:**

*Commissioner Boyle will prepare the agenda for the joint board meeting which is to include update from the steering committee of the progress of their work.*

**J. Secretary's Report:**

*Spoke to David at the Treasurer's office about the check that Kim was stating that it had reserves typed on it. David could not find anything, wondering if there was a typo, funds came out of correct funds.*

**K. Public Comment:**

*No new business.*

**L. Good of the Order:**

*No new business.*

**M. Adjournment:** *20:23*

**Next Meeting: August 12, 2025, SFD Sta. 21, 18:30**