

# YCFD#2 Board of Commissioner Meeting Minutes, December 13, 2022

- A. Call to Order: 18:30
- B. Roll Call: *Commissioner Brad Helms, Commissioner Dan Boyle, Commissioner Rex Reed, Chief Jim Lange, Lieutenant Training Officer Scott Willis, Firefighter Cody Roberts, Secretary Christine Willis*
- C. Approval of Minutes: *November 8, 2022, Meeting Minutes, Motion to approve by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Reed, all approved.*
- D. General Business:
  - 1. Financial Report:
    - a. Deposits:
    - a. Fund Balances:

(1) Expense Fund.....	\$ 854,241.37
(2) Fire Inv. Pool .....	\$ 1,628,150.00
(3) EMS Fund.....	\$ 87,649.41
(4) EMS Inv. Pool.....	\$ 13,530.00
    - b. Review of Expense Vouchers:

(1) Allen Insurance.....	\$ 3,546.00
(2) Selah Fire Department.....	\$ 2,872.74
(3) Rex Reed.....	\$ 670.00
(4) Daniel Boyle.....	\$ 798.00
(5) Brad Helms.....	\$ 926.00
(6) Christine Willis.....	\$ 750.45
(7) City of Selah (Fire).....	\$ 456,401.00
(8) City of Selah (EMS).....	\$ 62,904.00
(9) Shelly Bartlett.....	\$ 56.60
Total Expense:	\$ 528,924.79

- E. Unfinished Business:

Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – *Chief Craig, Chief Frazier, Chief Shipman and Chief Lange attended the County Commissioner meeting morning of December 13<sup>th</sup>. Chief Craig brought up good points and direct issues to the Commissioners with the ARPA funding and Grant process. Chief Lange was direct about feelings with the RFP process, taking too long and not showing any caring about public safety. Joe Brusic stated consulting group that was hired completed their recommendation; letters were going out December 13<sup>th</sup>/14<sup>th</sup> and wanted to get it on the schedule for the meeting on December 20<sup>th</sup>,*

*unsure if will happen on that day. County Commissioners must approve the consulting group's decision.*

EMS Levy – *Passed and can be removed.*

Communication Committee Meeting – *Commissioner Reed stated there is tentative approval to get capital outlay money into bank account; been struggle with Department of Commerce. Issue has been bumped up to supervisor review.*

Staffing – *Chief Lange brought up for discussion lack of manpower and what to do to move forward. He is cautious about money but would like to try for a mid-year hire. Commissioner Boyle agrees with hiring early and that we should worry about target date for budget at a later point. Commissioner Reed stated we must do what is best for the public. Chief Lange stated another worry is we just received Survey and Ratings and this situation will kill it. Commissioner Helms stated if Chief Lange recommends, we need to go with his recommendation of what is needed.*

Equipment Purchase – *Chief Lange stated the incentive has been purchased, still pending receiving one item.*

Response Boundary – *Chief Lange and Commissioner Helms stated it was a good and productive meeting. Conversation was mostly about the dispatch.*

**F. New Business:**

Resolutions:

3-23 – Auditing Officers – *Motion to adopt by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Reed, all approve.*

4-23 – Secretary – *Motion to adopt by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Reed, all approve.*

5-23 – Investing Officers – *Motion to adopt by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Reed, all approve.*

6-23 – Alternate Auditing Officer – *Motion to adopt by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Reed, all approve.*

7-23 – Adopt Hazard Mitigation Plan – *Motion to adopt by Commissioner Boyle, 2<sup>nd</sup> by Commissioner Reed, all approve with small adjustment to add in first paragraph "adopt Yakima County 2022 Mitigation Plan". Secretary Willis to amend for signature.*

Financial Transaction Form – *All Commissioners and Chief Lange sign authorization, Secretary Willis will be sending this to the Treasurer's office along with the resolutions.*

**G. Chief's Report:**

Call Volume – *Department has run 1,956 calls so far and still climbing.*

Countywide Radio System – *Chief Shipman and Joey Weedin met with Commissioner Amanda McKinney separately and let her know that not everything she is hearing from the sheriff is completely accurate. Consulting group that was hired is over their head; fire districts will listen to and back what Chief Shipman and Joey Weedin tell them. If tax goes through, all need to receive, not just law enforcement. It was addressed with the sheriff that even with the new radio system, his deputies will still need to manually change the channel to talk to the fire departments.*

Lighted Truck – *Lots of comments with people driving Station 21 where lighted truck has been parked. Starting Friday, it will be on the road driving around.*

County Commissioner Meeting – *If wanting to view, it is recorded and online.*

Station 22 Property – *Chief Lange has not heard back from Scout Lake yet, put in another call, waiting to hear back.*

Baby Delivery – *Department received a call for one of their own. Volunteer Firefighter Holbrook, Firefighter Stuker, and Lieutenant Training Officer Willis responded to the call. Firefighter Stuker moved out of the way just in time for dad, Volunteer Firefighter Jose Choque to deliver his baby.*

Station 24 – *Personal property stolen at Station 24. The cameras caught the car but not the license plate or face of the person due to the lights washing them out.*

Awards Ceremony – *Selah Fire Department dinner and awards ceremony will be held December 14<sup>th</sup> at the Civic Center. Commissioner Boyle will be speaking as the other 2 Commissioners have prior engagements and will not be able to attend. Fat Pasture's will be donating food and their services for the evening.*

Station 24 – *Exhaust fan in meeting room seized up. Firefighter Roberts will be looking into what will be needed to replace. Partially fixed the heater in Engine 24 that was not working as well.*

RFP Timing – *RFP should be wrapping up about the same time as the lease on the house next door. Chief Lange should be receiving a call a month before the lease is up from the company to see if he wants to have lease renewed.*

**H. Commissioners' Report:**

Appoint Commissioner Chairman 2023 – *Commissioner Helms makes the motion to appoint Commissioner Reed. Commissioner Reed accepts the position, Commissioner Boyle 2nds, all approved.*

Commissioner Elect - *Commissioner Helms stated he will be running for Commissioner in 2023.*  
Fire/EMS Funds - *Commissioner Helms stated that after expenses, there will be \$389,000.00 left in expense fund. Commissioner Helms proposes that \$220,000.00 is transferred into Fire Investment Pool from the Fire Investment Fund. Would like to keep as much money in the Fund as interest is at 2.32%, at that rate, it's about \$3,500.00 a month in interest alone. After EMS Fund and payments, there will be \$24,000.00, he would like to transfer \$20,000.00 into EMS Reserves which will leave \$4,000.00 in EMS Fund. Commissioner Reed agrees with the strategy.*

**Secretary's Report:**

*No new business*

**I. Public Comment:**

*No new business*

**J. Adjournment: 19:16**

**Next Meeting: January 10, 2023, SFD Sta. 21, 6:30 PM**