

# YCFD#2 Board of Commissioner Meeting Minutes, June 14, 2022

- A. Call to Order: 18:30
- B. Roll Call: *Commissioner Boyle, Commissioner Reed, Chief Lange, Secretary Christine Willis, Deputy Chief Gillie (18:47)*
- C. Approval of Minutes: *May 17, 2022, Meeting Minutes, Motion to approve by Commissioner Reed, 2<sup>nd</sup> by Commissioner Boyle, all approved.*
- D. General Business:
  - 1. Financial Report:
    - a. Deposits:

(1) Ck 944256C from Dept Fish & Wildlife.....	\$250.00
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    - a. Fund Balances:

(1) Expense Fund.....	\$ 716,344.81
(2) Fire Inv. Pool .....	\$ 1,628,150.00
(3) EMS Fund.....	\$ 70,179.15
(4) EMS Inv. Pool.....	\$ 13,530.00
    - b. Review of Expense Vouchers:

(1) Dan Boyle.....	\$ 768.00
(2) Rex Reed.....	\$ 640.00
(3) Yakima County Fire Protection District No 5.....	\$ 25.00
(4) Christine Willis.....	\$ 750.00
Total:	\$ 2,183.00
- E. Unfinished Business:
  - Single Ambulance Provider RFP, Concerns For Ambulance Responses Update – *Chief Lange stated there has been progress. The online meeting was not helpful. Attorney's office reached out to EMS office and was told no, don't get involved due to prior issues. There is movement, supposed to close August.*
  - EMS Levy – *Friends of Yakima EMS Meeting is tomorrow. On Thursday Chief Lange went to get signatures on account. Fact sheet started and will offer suggestions. Webpage, Facebook, and Instagram pages are all ready. Don't want to push out too early.*
  - Communication Committee Meeting – *Commissioner Reed stated received equipment out of Yakima Fire and moved to warehouse in Naches Heights. Will need to look to see what to keep and what to surplus, nothing of real value.*
  - Generator Grant Update – *Received update had been waiting on PPL for new quotes which are now less expensive than 1<sup>st</sup> quote, downside 40 weeks out from initial order. Tony Miller signing new updated Grant contract next week. Still have 12 ½ percent match, spent some with engineering already a few years ago which has already been paid.*

**F. New Business:**

Montoya Hinckley PLLC Fee Agreement – *Commissioner Boyle motions to approve the fee agreement for Kevan Montoya/Montoya Hinckley PLLC, Commissioner Reed 2nds the motion, approved. (Commissioner Helms emailed Commissioner Reed with approval.)*

**G. Chief's Report:**

Call Volume – *Volume continues to be way up. Commissioner Boyle asked how everyone is holding up, Chief Lange said they are holding steady, but summer is coming, and people are going to want time off. Everyone is healthy and back to work. Volunteers are getting more active but normally drops during summer months. Duty Officers are exhausted from calls on the weekends.*

Hydrant/Hose Testing – *Still working on getting this done with the construction.*

Wildfire Ready Neighbors – *Have 25 people and more coming in weekly. Not much response from Yakima Ranches. Publicity push ends next week and DNR will not extend. Chief Lange will continue with their own push. 178 total inquiries in the County which is Selah and West Valley only.*

Preschool, Kindergarten, 2nd Grade Tours – *Over 37 classes and 700+ kids, Firefighter Cline did a great job.*

Live Burn – *Saturday will be a live burn for wildland firefighter 2 personnel in West Valley.*

Station 24 & 26 Roof – *2 of the 3 companies could not do 3 tab roofing because the roof is too flat, 3<sup>rd</sup> said they could but also the cheapest. Recommended to use 50 year on Station 24 due to the wind. Chief Lange has no preference, Station 24 is needing replacement sooner than Station 26, but Station 26 will need within a couple years. Chief Lange will get the competitive quotes for Secretary Willis. No time frame listed; not sure it was asked by Firefighter Roberts. Lacey is the more common company. Commissioner Boyle asked if we have the money. Commissioner Reed suggested tabling until Commissioner Helms can review, Commissioner Boyle supports that decision. Secretary Willis to send quotes to all for review.*

Station 22 – Well water update- *Chief Lange met with new base commander, city administrator, Mayor, Chief of police department, public works. Top priority, they don't want anyone punching any new wells or disturbing the ground. Commissioner Boyle asked if they tested our well and Chief Lange said not yet. Army will contact us; they are looking for 100% compliance. Out of the 280 notices sent out, they received 250 back but will be going out knocking on doors for those that did not reply. Trying to narrow down how far out and how far down the contamination goes.*

County ARPA Grant – *Nothing new, concerns raised had no effect, but it's on record now.*

Safer Grant and AFG Grant – *Not out yet.*

Volunteers/Call Volume – *Chief Lange working on shift schedule to have dedicated bodies over the weekends. Came up with a couple schedules that do work. Schedule brought up to the day staff, 4 on, 4 off, rotating, back one day a year. If they work holidays and accrue vacations and took time off, staff would need to be given this time at the beginning of the year, which would mean the station would be shorthanded 55% of the year. Chief Lange spoke to HR and some shifts get close to not meeting enough time for benefits for hours – 240 hours less roughly.*

*Growing faster than they have manpower. Commissioner Reed said to try and be as transparent as possible with the day staff. If we need to hire additional prior to 10-year plan, need to start talking about that and think outside of the box, if we must grow at a faster pace, we have to do*

*right for the taxpayers. Chief Hannah, Chief Lange and Deputy Chief Gillie have been very transparent with the day staff who said they knew it was coming. Revisit our relationship with City so we are all on the same page. Hoping Deputy Chief Gillie did a good job on the Safer Grant, asked for one new employee, wasn't planning to hire next year. If we don't receive the Grant it wouldn't be beneficial, might want to hold off as it is no benefit to hire one more employee due to the shift schedules, 3 new employees would be ideal. Won't know until end of September or before. Going to write budget per 10-year plan and if something comes up then we will change it. Working on promoting another Lieutenant for retention and recruitment this fall, January 1, 2023 start date.*

*EMS Reserve Funds – Might be extra funds with EMS so will use that for another option.  
Station 22 DOD Grant – Just became aware of new Grant for rural areas and municipalities that are next to DOD installation areas. Would like to use District property to put training tower on. Possibly put pad to west of Cascade Natural Gas easement on flat area. Looking at a conex box container, prefab ready to go and company will deliver and set up. HLA helping, things are marked out, scrape ground off, gravel, 68X80 pad of concrete. Company will deliver, setup, train. Two burn rooms, roof prop, repelling capability, garage door prop and SBA confidence maze. Commissioner Reed said to talk to HLA due to water for any additional protection. Chief Lange already mentioned to Mike at HLA for the water protection. \$800,000.00 to \$1 million to build, no match required. Must have base commanders' approval which Chief Lange has already brought up to the outgoing and the new incoming commanders who are onboard.*

**H. Commissioners' Report:**

*Commissioner Reed stated fuel is costing more, asked Chief Lange how it is impacting his budget. Chief Lange won't know until Dale Novobielski comes out with financials next month. Must do driver training, which might bring in calls from the public of concern, Commissioner Reed asked to have those calls directed to him.*

*Commissioner Boyle asked how dispatch is going. Chief Lange stated it is going well, can't say enough good. A few quirks, but do not affect the stations' response. SE99 zone, made up in history to catch calls for out of response areas, which has caused some confusion, but working through it.*

*Commissioner Reed will be gone for our normally scheduled meeting in August, will discuss schedule at July meeting.*

**I. Secretary's Report:**

*No new business*

**J. Public Comment:**

*No new business*

**K. Adjournment: 19:20**

**Next Meeting: July 12th, 2022, SFD Sta. 21, 6:30 PM**