

RESOLUTION NO. 3247

RESOLUTION AUTHORIZING THE MAYOR TO SIGN "AMENDMENT NO. 1" TO "TASK ORDER NO. 2024-07" WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR ADDITIONAL PROFESSIONAL SERVICES RELATED TO THE WELL NO. 5 DRILLING AND EQUIPPING PROJECT

WHEREAS, the City desires – as its Well No. 5 Drilling and Equipping Project ("Project") – to design (and eventually construct) a new well where one does not currently exist; and

WHEREAS, preliminary work on such Project has been ongoing for a while, pursuant to a previously approved "Task Order No. 2024-07" between the City and HLA Engineering and Land Surveying, Inc. ("HLA"; which entity is one of the City's retaining engineering firms); and

WHEREAS, additional design engineering and services are necessary to complete the design process; and

WHEREAS, HLA is willing and able to provide the additional engineering and services; and

WHEREAS, HLA has drafted a proposed "Amendment No. 1" to the Task Order, which recites HLA's additional scope of work and HLA's additional expected maximum fees of \$11,440.00; and

WHEREAS, the terms of Amendment No. 1 are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

WHEREAS, the City Council finds that good cause exists;

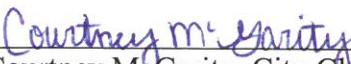
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign "Amendment No. 1" to "Task Order 2024-07" with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 14th day of October, 2025.



Roger Bell, Mayor

ATTEST:



Courtney McGarity, City Clerk

APPROVED AS TO FORM:



Rob Case, City Attorney

AMENDMENT NO. 1

TASK ORDER NO. 2024-07

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Well No. 5 Drilling and Equipping

HLA Project No. 24164E

Selah has experienced ongoing operating problems and loss of yield with its existing Well No. 5, and it has been determined through repeated repair attempts that the well cannot be adequately rehabilitated and restored to working condition. To address this significant loss of system well capacity, a new well will need to be developed. The preferred new well location will be at the City's public works site due to available space and proximity to existing water distribution mains. Construction of the replacement Well No. 5 at this location will require a water right change application to be processed through the Department of Ecology (Ecology). The proposed improvements will include drilling a new well and constructing a building to house pump and piping, accessories, chlorination equipment, and electrical and control equipment. The building will be properly ventilated, safety and reliability improved, and the risk of well contamination reduced through modern well construction and sealing methods.

The improvements are being approached in two steps, with the preparation of separate contract documents and bidding for each step. The first step consists of the selection of a well driller, drilling and developing the new well, establishing the maximum instantaneous withdrawal rate, and sizing the new well pump. This step has progressed through design at this time, and a well driller has been selected through a public bid process. Construction will begin in 2026. This first phase of work is being funded from City reserves.

The second step begins with the design of the building and appurtenances based on the well capacity and pump size. Contract documents will be prepared, and a building contractor will be selected. The second phase will be funded through the Drinking Water State Revolving Fund (DWSRF) loan program

This two-step approach reduces costs and matches the above-ground facilities to the well capacity.

REASON FOR AMENDMENT NO. 1

The original scope of work took the approach of filing one (1) formal water right change, one (1) Report of Examination for one (1) water right, and a hydrogeological report summarizing the City's water rights to support these documents. However, during review of the City's water rights, it was determined that the City would need to modify three (3) water rights to authorize the target source capacity for the new well. Therefore, additional work is required to prepare two (2) additional water rights change applications and two (2) additional Reports of Examination.

SCOPE OF SERVICES:

Revisions to the Scope of Services due to Amendment No. 1 include adding the following:

6.0 Hydrogeological Services

- 6.2 Facilitate pre-application meeting, prepare Water Right Change Application, and coordinate with Yakima County Water Conservancy Board to authorize new point of withdrawal for existing Well NO. 5 water right.

- 6.2.1 Aspect Consulting shall complete two (2) additional Water Right Change Applications for two (2) additional water rights not anticipated at the time of execution of the original task order.
- 6.4 Prepare draft Report of Examination, submit to Ecology, and respond to comments and concerns during the 45-day review period.
- 6.4.1 Aspect Consulting shall complete two (2) Reports of Examination for two (2) additional water rights not anticipated at the time of execution of the original task order.

TIME OF PERFORMANCE:

There are no revisions to the Time of Performance due to Amendment No. 1.

FEE FOR SERVICES:

Revisions to the Fee for Services due to Amendment No. 1 are as follows.

6.0 Hydrogeological Services

The Fee for Services included in Amendment No. 1 is \$11,440 for Hydrogeological Services. This increases the total not-to-exceed amount to \$132,240 (Original amount of \$120,800.00 plus \$11,440 for Amendment No. 1). All work for Hydrogeological Services shall be performed on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

Sep 25, 2025

Date

Approved:



City of Selah
Roger Bell, Mayor

10/15/25

Date