

# YCFD#2 Board of Commissioner Meeting Minutes, October 14, 2025

A. Call to Order: 18:32

B. Roll Call: *Commissioner Dan Boyle, Secretary Ashley Call, Chief Jim Lange, Deputy Chief Scott Willis, Commissioner Brad Helms, Firefighter Jake Cleaveland, Firefighter Austin Peyser, Firefighter Shane Scribner*

A. Approval of Minutes: *July 8, 2025 Meeting Minutes; Motion to approve by Commissioner Helms, 2<sup>nd</sup> by Commissioner Boyle, all in favor, approved.*

C. General Business:

1. Financial Report:

a. Deposits:

(1) .....	\$ 0.00
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b. Fund Balances:

(1) Fire Expense Fund.....	\$ 583,414.98
(2) Fire Inv. Pool .....	\$ 2,048,150.00
(3) EMS Fund.....	\$ 161,251.80
(4) EMS Inv. Pool.....	\$ 48,530.00
(5) Fire Reserve Fund.....	\$ 96.82
(6) Fire Reserve Inv Pool.....	\$ 1,328.00

c. Review of Expense Vouchers:

(1) .....	\$ 0.00
	<b>Total Expense      \$ 0.00</b>

D. Unfinished Business:

Station 24 & 26 Generator Installation – *Station 24 & 26, no change on that. Chief Lange has not been able to make contact with Rod Chumley on the removal of the Station 26 generator yet, but it is ready for the old station 28 property. Tonight, at Council, an update from someone at YVCOG(Yakima Valley Conference of Governments) said they help with projects and one of the things that was mentioned was they could help with the cost of a generator for pumps so we wouldn't lose water during a wild fire incident. Unsure of if Fire districts fall under their purview but Chief Lange is going to look into this. Commissioner Boyle said if they only do city, they could help with the shared city/fire building.*

Joint Agreement New Draft – *Commissioner Boyle Reached out to lawyer; he is going to finalize the new draft. Mayor Bell contacted Commissioner Boyle for a meeting on Friday morning. Commissioner Boyle advised the lawyer to continue working on the final draft and to hold on to*

*the cover letter until the meeting on Friday. Commissioner Helms said if Mayor Bell produces something that is acceptable on Friday we adjust with the lawyer.*

*Annual Drill Incentive – Chief Lange priced out the engraved multi tool. The meeting consensus from Commissioner Boyle and Commissioner Helms was to engrave Selah Fire on one side and go with the Rebar option. This is comparable to what was spent in 2024.*

**E. New Business:**

*Budget Review – Chief Lange provided a copy of his budget to Mayor Bell and City Council. If City Council approves the Utility tax increase the budget will change. The budget should be approved by November 15<sup>th</sup> and is due to the County by November 30<sup>th</sup>, 2025. Biggest parts of the budget are adding an additional 3 career Fire Fighters budgeted for all of 2026, a new tender to replace 22, the oldest in the fleet and another command truck. A new Fire Fighter exam must happen before we can hire, hoping April/May 2026 to hire these positions. There is also a proposition to increase the stipends for the volunteers. Simplified the number of stipends for volunteers making it easier for tracking and payroll. It was proposed that the city pay the volunteers monthly vs the current quarterly payment to entice more to participate. Chief Lange is proposing these changes be more in line with what other districts are doing so they can continue to pursue the county wide volunteer program.*

**F. Chief's Report:** *No update on the FEMA grant. New Fire Fighter position was given to Andrew Bigelow, he starts Thursday.*

*Policies – Chief Lange said the current policy states that all changes must go through the Commissioners. Commissioner Boyle and Commissioner Helms would like to only review new policies. Chief Lange said he was working on cleaning up old policies. Commissioner Boyle said chief signature on policy revisions, but new policies should go through the Joint Board. Commissioner Helms agreed.*

**G. Commissioners' Report:**

*Commissioner Boyle spoke to Brian and would like Secretary Call to attend the Meeting March 14<sup>th</sup> in Spokane for new secretaries.*

**H. Secretary's Report:**

*New Secretary Pay – Secretary Call said that the original agreement of \$300 for 12 hours and \$25.00 per hour after the 12 hours per month, paid monthly was fine. Commissioner Helms made a motion that the Secretary be paid \$300 for 12 hours and \$25.00 per hour after the 12 hours per month, paid monthly. 2<sup>nd</sup> by Commissioner Boyle, all in favor, approved.*

Yearly Payment Via Credit Card- *Commissioner Helms said we need to get our own district Credit Card so that the secretary is not having to pay for subscriptions and things out of pocket and then be reimbursed. Secretary Call will look into obtaining this. Commissioner Helms and Secretary Call will be listed on the account.*

**I. Public Comment:**

*No new business.*

**J. Good of the Order**

*Chief Lange said Soptichs last day is tomorrow, Chief Cobb is now Union Gap City Manager.*

**K. Adjournment -***19:30*

**Next Meeting: November 12, 2025, SFD Sta. 21, 18:30**