

RESOLUTION NO. 32169

RESOLUTION AUTHORIZING THE MAYOR TO SIGN "AMENDMENT NO. 2" TO "TASK ORDER NO. 2023-09" WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL SERVICES RELATED TO THE WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT

WHEREAS, the City desires – as its Wastewater Treatment Plant Improvements Project (Project) – to design (and eventually construct) a new wastewater treatment plant (WWTP); and

WHEREAS, preliminary work on such Project has been ongoing for a while, pursuant to a previously-approved "Task Order No. 2023-09" between the City and HLA Engineering and Land Surveying, Inc. (HLA; which entity is one of the City's retaining engineering firms); and

WHEREAS, additional design engineering and services are necessary to complete the design and to commence the competitive bidding process whereby one or more contractors/consultants can eventually be engaged to work toward completing the Project; and

WHEREAS, HLA is willing and able to provide the additional engineering and services; and


WHEREAS, HLA has drafted "Amendment No. 2" to the Task Order, which recites HLA's additional scope of work and HLA's additional expected maximum fees of \$84,667.00; and

WHEREAS, the terms of Amendment No.2 are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and


WHEREAS, the City Council finds that good cause exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign "Amendment No. 2" to "Task Order 2023-09" with HLA in the form appended hereto.


PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 9<sup>th</sup> day of December, 2025.

  
\_\_\_\_\_  
Roger Bell, Mayor

ATTEST:

  
\_\_\_\_\_  
Courtney McGarity, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Rob Case, City Attorney

**AMENDMENT NO. 2**

**TASK ORDER NO. 2023-09**

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SELAH  
AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

**PROJECT DESCRIPTION:**

**Wastewater Treatment Plant Improvements**  
**HLA Project No. 23166E**

The City of Selah (CITY) executed Task Order No. 2023-09 in September 2023 to begin design of a new wastewater treatment plant (WWTP) in the vicinity of the existing industrial pretreatment plant east of the main treatment plant, as summarized and recommended in the recent *Wastewater Treatment Facilities Engineering Report (HLA, April 2024)*.

**REASON FOR AMENDMENT NO. 2**

This amendment modifies Task Order No. 2023-09 to include additional geotechnical services. Additional geotechnical services include a second round of exploration and drilling, specifically to capture the alternate layout planned for the project. An analysis of the subsequent geotechnical investigation services will be provided in a report documenting the results.

**SCOPE OF SERVICES:**

At the direction of the CITY, HLA shall provide the following professional services for the Wastewater Treatment Plant Improvements (PROJECT) beyond those already contracted:

Revisions to the Scope of Services due to Amendment No. 2 include adding the following to subtask 4.8:

**4.0 Design Engineering**

- 4.8.1 Provide fourteen (14) additional borings, and up to six (6) more as needed, depending on soil conditions.
- 4.8.2 Revisions to the Engineering Analysis and Report due to findings from additional field exploration and sampling.

**TIME OF PERFORMANCE:**

There are no revisions to the Time of Performance due to Amendment No. 2.

**FEE FOR SERVICES:**

Revisions to the Fee for Services due to Amendment No. 2 are as follows.

**4.0 Design Engineering**

- 4.3 Design Plans and Specifications (90% Submittal through Final): \$2,139,667. The Task Order fee of \$2,055,000 will be increased by \$84,667 due to Amendment No. 2 to a revised fee of \$2,139,667.

A Budget Summary for Task Order No. 2023-09 is provided on the following page.

TASK ORDER NO. 2023-09 BUDGET SUMMARY				
Project Phase	Task Order No. 2023-09	Amendment No. 1	Amendment No. 2	Project Total
1.0 Design and Construction Funding Applications	\$100,000	\$0	\$0	\$100,000
2.0 Funding Administration	\$50,000	\$0	\$0	\$50,000
3.0 Environmental and Cultural Resources Review	\$80,000	\$0	\$0	\$80,000
4.0 Design Engineering				
4.1 30% Design	\$1,200,000	\$0	\$0	\$1,200,000
4.2 60% Design	\$1,370,000	-\$400,000	\$0	\$970,000
4.3 Final Design	\$0	\$2,055,000	\$84,667	\$2,139,667
7.0 Bidding Support	\$0	\$45,000	\$0	\$45,000
<b>Project Total</b>	<b>\$2,800,000</b>	<b>\$1,700,000</b>	<b>\$84,667</b>	<b>\$4,584,667</b>


Note: The original design fee estimate, including inflation, was estimated to be \$4,960,000 in 2023 as indicated in the original Task Order 2023-09. With this Amendment of \$84,667, the current design fee total is \$4,584,667, leaving a City funding balance of \$375,333.

Proposed:


HLA Engineering and Land Surveying, Inc.  
Benjamin A. Annen, PE, Vice President

Date

Approved:

  
City of Selah  
Roger Bell, Mayor

Date

  
12/9/25