

YCFD#2 Board of Commissioner Meeting Minutes, December 9, 2025

A. Call to Order: 18:29

B. Roll Call: *Commissioner Dan Boyle, Commissioner Brad Helms, Secretary Ashley Call, Chief Jim Lange, Commissioner Rex Reed, Deputy Chief Scott Willis, Firefighter Andrew Bigelow, Firefighter Kyle Galaspie, Lieutenant Cody Roberts*

C. Approval of Minutes: October 2, 2025, November 12, 2025 & November 21, 2025 *Motion to approve by Commissioner Reed, 2nd by Commissioner Boyle, all in favor, approved.*

D. General Business:

1. Financial Report:

a. Deposits:

(1)\$ 0.00

b. Fund Balances:

(1) Fire Expense Fund..... \$ 752,811.59
(2) Fire Inv. Pool\$ 2,048,150.00
(3) EMS Fund..... \$ 193,106.96
(4) EMS Inv. Pool..... \$ 48,530.00
(5) Fire Reserve Fund..... \$ 104.46
(6) Fire Reserve Inv Pool..... \$ 1,328.00

c. Review of Expense Vouchers:

(1) City Of Selah (Fire)\$ 480,368.33
(2) City of Selah (EMS)\$ 135,367.00
(3) Rex Reed\$ 1,323.00
(4) Brad Helms\$ 1,484.00
(5) Daniel Boyle\$ 1,645.00
(6) Ashley Call\$ 1,400.00
(7) Christine Willis\$ 947.19
(8) Selah Fire Department\$ 6,438.54
(9) Snure Law Office.....\$144.00
(10) Allen Insurance.....\$3,165.00

Total Expense \$ 632,282.06

E. Unfinished Business:

Station 24 & 26 Generator Installation – *No update on Station 24. Station 26 Generator is scheduled for pickup this week. Chief Lange called Thunder Electric and is waiting for a call back.*

Joint Agreement /Department Future – *Commissioner Boyle stated the study session didn't go well. It was discussed that future meetings need to include all parties involved so that there is no miscommunication happening. Commissioner Reed agrees that the meetings need to be more formal in the future. Chief Lange said someone from City Council should be reaching out to set up a meeting to include everyone so there is no miscommunication happening and everyone can be on the same page. Commissioner Helms agreed that it's taken too long to get to this point, a joint meeting with City Council, Joint Board, Commissioners, Fire Chiefs and the public would be a good move at this point to make some progress. Commissioner Boyle states the Joint Board with 2 people is not productive and we need to find an alternative method. Commissioner Reed states the city needs to come back to us with a counter proposal in writing. Chief Lange suggested getting the meeting with all parties set up before the next study session in January. Commissioner Helms said they would like to continue the partnership, but they have to have a seat at the table. Commissioner Reed suggested we move all future meetings to station 22, all agreed. Secretary Call made the change on the WFCA website and will post the notice for the January meeting. Commissioner Reed requested call data by district vs city and by station. Chief Lange said he will work on these numbers. The Commissioners just want to be involved in the budget and decision-making process and how it correlates with the Fire Department.*

F. New Business:

Resolution 3-25 – Resolution appointing alternate auditing officer *Discussion to appoint Commissioner Dan Boyle again as the alternate auditing officer.*

Resolution 4-25 – Resolution appointing auditing officer

Resolution 5-25 – Resolution appointing secretary

Resolution 6-25 – Resolution appointing investing officers

Motion to approve all by Commissioner Boyle, 2nd by Commissioner Helms, all in favor, approved.

Oath of Office-Dan Boyle *Commissioner Boyle read and will get notarized this week.*

G. Chief's Report: *No new business.*

H. Commissioners' Report: *Commissioner Boyle asked about digitizing files instead of keeping paper copies. Commissioner Helms suggested starting now, and we can back up on a hard drive. Everyone agreed to start digitizing now moving forward.*

I. Secretary's Report:

Domain Cost- *We will discuss this at the next meeting. Assistant Chief Stuker was also looking into the cost for Domain, Email and MRSC subscription. Secretary Call will put all the information together and send it out.*

Credit Card- *Secretary Call is working with MRSC on a credit card policy and will send out a draft once it's completed.*

- J. **Public Comment:** *Lieutenant Cody Roberts introduces the newest member of the department, firefighter Andrew Bigelow he started as a volunteer in 2023. Deputy Chief Willis suggested having Secretary Call get her notary. Secretary Call will look into the requirements and present them at the next meeting.*

- K. **Good of the Order** *Chief Lange- we have to elect the board of chair at the last meeting of the year, leave it open for 30 days and vote on it at the next meeting. Commissioner Boyle makes motion for nomination of Commissioner Reed, 2nd by Commissioner Boyle. Will formally approve at the next meeting. Chief Lange also wanted to confirm the attendance of a commissioner at the Annual Holiday Potluck. Commissioner Boyle will be there to deliver the speech.*

- L. **Adjournment** *19:51*

Next Meeting: January 13, 2026, SFD Sta. 22, 18:30